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May 12, 2021

Los Angeles City Council
c/o Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Attn: Planning and Land Use Management Committee

**Re: PROPOSED LOCAL EMERGENCY ORDINANCE EXISTING FEE ASSESSMENT;
CF 20-0380-S1**

Dear Honorable Members:

On December 3, 2020, the City Planning Commission considered and approved an ordinance to amend Article 6 of the LAMC which would expand temporary regulations during a declared local emergency. As part of the expansion of regulatory relief, an extension of time limitations and utilization period is proposed to support local businesses affected by the current and future emergencies. As such an application fee is proposed which is identical to a fee currently existing in Section 19.01 J of the LAMC- Time Extension for other than Maps.

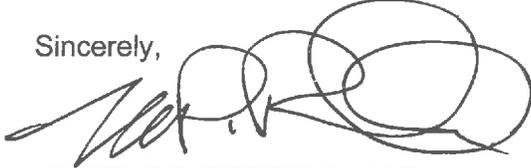
The extension of a time limit or limitation is an administrative process that requires the performance of various tasks involving case review, data entry, code compliance, and simple calculations. In addition, certain criteria must be reviewed to ensure eligibility for the extension itself. The Zoning Code, Chapter 1 of the Los Angeles Municipal Code (LAMC), prescribes a fee of \$336 for "Time Extension for other than Maps," within Section 19.01 J. The fee is based on the hourly rate, inclusive of staff and related costs as well as overhead and management, and the average amount of time for completion of the necessary tasks. The underpinning of this fee, and the rates charged, was adopted by City Council in February 2018 (Ordinance 185,432).

The proposed Ordinance requires the above fee to be paid as part of the application process for utilization of the time extensions proposed within it. The tasks required to process an extension as described in the proposed Ordinance is identical to and overlaps with many of the same tasks that are prescribed for an extension of a time limit in other portions of the LAMC. This process would include the same review of eligibility criteria, case file review, data entry, compliance assessment, and calculations. This assessment, and similarities between the existing extensions in the LAMC, show that the fee

requirement in the proposed Ordinance is reasonable and consistent with the existing time extension fee prescribed in Section 19.01 J of the LAMC.

Therefore, the Department recommends the adoption of this fee assessment as part of the record for the proposed Ordinance, and justification for the utilization of the fee as part of the adoption and implementation of the proposed Ordinance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent P. Bertoni', with a large, circular flourish at the end.

VINCENT P. BERTONI, AICP
Director of Planning

VB:AV:HSC:ap